

**STATE OF NEVADA
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

Minutes of Regular Quarterly Board Meeting

**July 18, 2018
10:00 a.m.**

**Sawyer State Office Building
555 East Washington Avenue
Room 4412
Las Vegas, Nevada 89102
and
Legislative Counsel Bureau
401 South Carson Street
Room 3137
Carson City, Nevada 89701**

- I. Chair, Margaret McConnell called the meeting to order at 10:02 a.m.
- II. Executive Director, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair
Lindsay Hansen, M.D.
Linda Gelinger - Excused

Mary Ellen Wilkinson, Vice Chair
Dena Schmidt, ADSD
Lilia Sioson

Staff:

Mike Ditner, Deputy Attorney General

Sandy Lampert, Executive Director

Guests:

Jennifer Williams Woods, ADSD
Robert Kidd – Perry Foundation
Denise Sellick - NVHCA

Kaitlin Peitz
Charles Perry – Perry Foundation

- III. PUBLIC COMMENTS –
- IV. APPROVAL OF THE FOLLOWING PROPOSED DISCIPLINARY ACTION** (Board may go into closed session) “for possible action”
 - a. Karpal Pannu – Adult Comfort and Care – Case No. B-36169
Chair, Margaret McConnell called for a motion. Lindsay Hansen moved to approve the settlement. Dena Schmidt seconded. Motion carried.
- V. SECRETARY’S REPORT: Approve Minutes of the April 17, 2018 Meeting “for possible action”.
Chair, Margaret McConnell called for a motion. Executive Director, Sandy Lampert, added corrections regarding the matter of Karpal Pannu. Mary Ellen Wilkinson moved to approve the minutes as corrected. Lindsay Hansen seconded. Motion carried.

VI. ADMINISTRATIVE REPORT - Executive Director, Sandy Lampert, reported that our regulation amendments have been signed off by the Secretary of State and NRS 654 including Health Services Executive is now posted on the Legislative Counsel website. The BELTCA website has been updated to include Health Services Executive.

VII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

- a. Health Services Executive Licenses Issued “for possible action”
 - (1) Boyar, Jonathan T.

Chair, Margaret McConnell called for a motion. Lindsay Hansen moved to approve. Lilia Sioson seconded. Motion carried.

- b. Nursing Facility Administrator Licenses Issued “for possible action”.
 - (1) Liggins, Audrey F.
 - (2) Dooling, Candace M.
 - (3) Mastrocola, John R.
 - (4) Passon, Brett A.

Chair, Margaret McConnell, called for a motion. Dena Schmidt moved to approve. Mary Ellen Wilkinson seconded. Motion carried.

- c. Residential Facility Administrator Licenses Issued “for possible action”.
 - (1) Cervenak, Jessica C.
 - (2) Mash, Christine E.
 - (3) Ayers, Beau

Chair, Margaret McConnell, called for a motion. Dena Schmidt moved to approve. Mary Ellen Wilkinson seconded. Motion carried.

- d. Inactive Requests “for possible action”.
 - (1) Santos, Allie - RFA
 - (2) Cline, Carolyn - RFA

Chair, Margaret McConnell called for a motion. Mary Ellen Wilkinson moved to approve. Dena Schmidt seconded. Motion carried.

VIII. UNFINISHED BUSINESS:

- a. Licensing Reports “for possible action”

RFA - Executive Director, Sandy Lampert, reported that currently we have 253 active RFA in the state and 383 RFA facilities. 374 RFA facilities have an administrator leaving approximate 8 or 9 without an administrator in place. Since the last meeting the Board has received 11 new applications, 3 were voided due to expired time and 3 licenses were issued. There are currently 25 candidates going through the program, 8 are working on the Introductory Course, 7 on the Nevada Best Practices Training, 5 are doing their AIT, 5 are ready to take the NAB exams.

NFA - Executive Director, Sandy Lampert, reported that there are 96 active administrators in the state. Since the last meeting the Board has received 3 new applications, and 4 new licenses have been issued. There are currently 2 candidates working on licensure.

Disciplinary Actions – For this fiscal year ending June 30, 2018, there have been 14 referrals of which all 14 were for RFAs. There are currently 3 open cases, 9 referrals were closed with a letter, 2 have settled with discipline.

- b. Statement of Concerns regarding facilities without a licensed administrator “for possible action”

Chair, Margaret McConnell, discussed the issue of RFA Facilities functioning for a significant amount of time without an administrator. Executive Director, Sandy Lampert, reported that the board provided Jeanne Hesterly of DPBH with this information.

IX. NEW BUSINESS:

- a. Election for Board Secretary/Treasurer “for possible action”

Chair, Margaret McConnell called for nominations to fill the position of Board Secretary/Treasurer. Mary Ellen Wilkinson nominated Lilia Sioson. Chair, Margaret McConnell called for a vote. Nomination passed.

X. DEPUTY ATTORNEY GENERAL’S REPORT:

XI. BOARD MEMBER COMMENTS:

Chair, Margaret McConnell informed the Board that Board Vice-Chair, Mary Ellen Wilkinson is now Chair-Elect of the National Association of Administrator Boards (NAB), and in 2 years she will take her place as the Chair of NAB. Also, Douglas Sinclair, a former Board Member has been appointed Chair of the Residential Facility/Assisted Living Exam Committee and Randy Snider from Minnesota and me are the Co-Chairs of the National Health Services Executive Commission.

- XII. PUBLIC COMMENTS: Charles Perry congratulated Mary Ellen for her nomination and election and noted that Nevada has been one of the leaders of the fight for regulatory reform.

- XIII. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING(S) “for possible action”
The Board Meeting will be scheduled for Tuesday, October 16 2018, at 10:00 am.

- XIV. ADJOURNMENT – The meeting was adjourned at 10:35 am.

Respectfully submitted:

Sandy Lampert

Sandy Lampert
Executive Director

Attested by:

Lilia Sioson

Terry Clodt
Secretary/Treasurer